

# **Palmyra Planning Board Meeting Minutes**

Date: 11/11/2025

**I. Call to order and flag salute** - *The meeting was called to order by the Chair at 6:00 p.m.—flag salute*

**II. Roll call**

*Planning Board Members present: Chair David Leavitt, Vice-Chair Corey Dow, Kathryn Burrill, Gail Jones, Alternates Michael LePage and Bill Freudenberger*

*Select Board Members: Herbert Bates, Scott King*

*Others: Bob Brown*

**III. Correspondence**

- a) *Maine Office of Community Affairs – New legislation (Frequently Asked Questions) – New legislation that affects zoning (LD 1829, LD 427, LD997) – letter submitted to the members (attached)*

**IV. Process Land Use Permit Application** - *none*

**V. Announcements** - *none*

**VI. Reports**

- a) *Secretary's Report (10/28) – Accepted with one correction – pg. 2 after the fact permits – change CEP to CEO.*
- b) *CEO Report – no report.*
- c) *Select Board Meeting Minutes – no report*

**VII. Old Business**

- a) *Zoning Ordinance revisions review*
  - *Email from Bill M – ordinance updates from November 5*
  - *November 11 email from Bill M summarizing recent changes.*
  - *Discussion about a timeline for submitting suggested changes in time for town meeting.*
  - *Reviewed Bill M's suggested changes for the zoning and subdivision ordinances.*
  - *Latest suggested revisions to be sent to KVCOG.*
  - *Add revision dates to ordinance drafts.*
- b) *Planning Board to do list (attached)*
- c) *Updated Zoning Ordinance - submitted to members (replace old ordinance in ordinance books)*

**VIII. New Business**

- a) *December meeting schedule – meeting to be held on December 9<sup>th</sup>. May cancel December 23<sup>rd</sup> (to be decided December 9<sup>th</sup>).*
- b) *November 25<sup>th</sup> meeting cancelled*

**IX. Adjournment** – *7:05 p.m. – motion to adjourn—second. All in favor. Meeting adjourned.*

*Respectfully Submitted  
Diane White*

NEXT MEETING – 12/9/2025